

**Manchester City Council  
Report for Information**

**Report to:** Council – 31 March 2021

**Subject:** Urgent Key Decisions

**Report of:** City Solicitor

---

**Purpose of report**

To report those key decisions that have been taken in accordance with the urgency provisions in the Council's Constitution.

**Recommendation**

To note the report.

---

**Wards affected:** All

---

**Financial consequences for the Revenue budget**

None

**Financial consequences for the Capital Budget**

None

**Implications for:**

**Antipoverty**  
No

**Equal Opportunities**  
No

**Environment**  
No

**Employment**  
No

---

**Contact officers:**

Fiona Ledden  
City Solicitor  
0161 234 3087  
f.ledden@manchester.gov.uk

Donna Barnes  
Governance Officer  
0161 234 3037  
d.barnes@manchester.gov.uk

**Background documents:**

None.

## **1. Background**

- 1.1 The Constitution (Overview and Scrutiny Procedure Rules) establishes a procedure for dealing with key decisions where action needs to be taken immediately for reasons of urgency and is therefore not subject to the normal call in arrangements.
  - 1.2 The procedures states that the chair of the appropriate scrutiny committee must agree that both the decision proposed is reasonable in all the circumstances, and to it being treated as a matter of urgency.
- 2.** Such decisions are to be reported to the Council.

### 3. Urgent Key Decisions taken since the last meeting of Council

3.1 A list of key decisions requiring exemption from the call in procedure that have been taken since the last meeting of Council is listed below.

| <b>Date</b>     | <b>Subject</b>  | <b>Reason for urgency</b>   | <b>Decision Taken by</b>                  | <b>Approved by</b>  |
|-----------------|---|---|---|---|
| 28 January 2021 | Determine the Business Rates element of the estimated Collection Fund 2020/21 year-end surplus or deficit | The calculation of the estimated surplus or deficit is finalised using the latest data available during January to support the key decision. Due to the statutory requirement to notify precepting authorities by 31 January 2021 it is requested the decision is exempt from call in. Following a report to Resources and Governance Scrutiny Committee on 1 December 2020 the chair of the committee agreed to exempt this decision from call in. | Deputy Chief Executive and City Treasurer | Cllr Russell (Chair of Resources and Governance Scrutiny Committee) |